## GBAG STANDARD PAYMENT TERMS







We accept checks and wire transfer. For credit card payments above \$5000, a 2.95% processing fee will apply

## **Terms for Standard Orders**

- Standard orders allow for 7-9 weeks lead time after approval of the artwork layout (free virtual proof or paid physical preproduction sample).
- Payment terms: 50% down to start production, 50% due on delivery.
- · Late payments (made after 10 days from delivery date) incur finance charges of 2% per month on the balance due.
- · Long-term, established clients with an excellent payment history may qualify for extended payment terms for the remaining balance, depending on the size of the order.
- · Customers with an outstanding balance on a previous order must pay their existing balance and pre-pay the full order amount before production starts.
- Customers who fail to pay on-time for orders must prepay for subsequent orders.
- Orders are priced FOB Los Angeles. Customers are responsible for shipping costs from our Los Angeles warehouse to the final order destination.

## **Terms for Rush Orders**

- Rush orders allow less than 6 weeks lead-time after approval of the artwork layout.
- Rush orders require 100% prepayment before production starts.
- Rush orders are shipped by air at the customer's expense.

